

**Renewal Application Form for Wild Collection**

|  |   |
|--|---|
| <b>SECTION 1: General Information</b>  |   |
| Name of company or firm  |   |
| Address:   |   |
| Name as required on certificate:   |   |
| Mobile   |   |
| Email ID   |   |
| <b>Section 2: Contact Person &amp; Other Detail(s)</b>   |   |
| Name of Contact Person   |   |
| Address:   |   |
| Designation  |   |
| Mobile   |   |
| Email ID   |   |
| Aadhaar No.  |   |
| Have you applied for certification of wild collection / harvest earlier:<br>if yes, kindly submit relevant documents   | Yes: <input type="checkbox"/> No: <input type="checkbox"/>            |
| Brief description about organization (Please attach organizational chart):   |   |
| <b>Details of collection</b><br>Include information about adjacent areas and location where the collection is intended:<br>(Please attach a map of the collection area as well as adjacent area) |   |
| Mention in Details the training provided for collectors on the method of collection:   |   |
| <b>Section 3 : Processing of wild collected produce</b>  |   |
| Do you process the wild collected / harvested material?  | Yes: <input type="checkbox"/> No: <input type="checkbox"/>            |
| How do you process?  | Self <input type="checkbox"/> Sub contracted <input type="checkbox"/> |
| On site processing (Self) <input type="checkbox"/>   | Off site processing (Sub contracting) <input type="checkbox"/>        |
| Responsible person:  | Responsible person:<br>No. of Subcontracting units.....<br>1)         |

|   |  |
|---|--|
| Type of processing:<br><input type="checkbox"/> Mechanical and physical processing (eg., cutting, mixing, drying etc)<br><input type="checkbox"/> Smoking<br><input type="checkbox"/> Biological processing (eg., fermentation)<br><input type="checkbox"/> Extraction<br><input type="checkbox"/> Filtration<br><input type="checkbox"/> Any other processing methods<br>..... | 2)<br>Type of processing<br><input type="checkbox"/> Mechanical and physical processing (eg., cutting, mixing, drying etc)<br><input type="checkbox"/> Smoking<br><input type="checkbox"/> Biological processing (eg., fermentation)<br><input type="checkbox"/> Extraction<br><input type="checkbox"/> Filtration<br><input type="checkbox"/> Any other processing methods<br>..... |
|---|--|

**Section 4 : Management of the wild collection area**

|  |   |
|--|---|
| Management of the wild collection area:                      | Replanting <input type="checkbox"/> Pruning <input type="checkbox"/><br>Any others <input type="checkbox"/> |
| Narrate details of management(Add separate sheet if needed): |   |

**Section 5 : Storage / Packaging/ Transport details/Marketing**

|   |  |
|---|--|
| Where is the storage unit located?                      |  |
| Do you share your storage unit:                         | Yes <input type="checkbox"/> No <input type="checkbox"/>   |
| If yes, with whom it is shared?<br>Where is it located? |  |
| Storage of wild harvested produce: (Give details)       | <input type="checkbox"/> Wooden boxes<br><input type="checkbox"/> Cardboard boxes<br><input type="checkbox"/> Gunny bags<br><input type="checkbox"/> Containers<br><input type="checkbox"/> Others (specify) |
| How do you clean your storage unit:                     |  |
| What kind of packaging material do you use?             |  |
| How do you transport your produce?                      |  |

| Name of Products | Sale to the retailer % | Sale to the wholesaler (%) |
|------------------|------------------------|----------------------------|
|                  |                        |                            |
|                  |                        |                            |
|                  |                        |                            |
|                  |                        |                            |
|                  |                        |                            |

**Section 6 : Documents to be send with the application form**

1. Map
2. Flow chart or details of process of collection
3. Flow chart or details of processing if any

|  |                                   |
|--|-----------------------------------|
| 4. Official permission from forest officials   |                                   |
| 5. Declaration from third party  |                                   |
| <b>DECLARATION:</b>  |                                   |
| I declare that,  |                                   |
| I assume the responsibility in understanding the contents of this application form provided in English and henceforth approve the certification body in adopting the above language in all of its correspondence and the inspection and certification related documents. |                                   |
| I do hereby affirm that all information supplied is true and accurate. I affirm my commitment and responsibility to know the respective Organic Standards as indicated in section 1 and to comply with that standards.   |                                   |
| If the organic production rules are violated, I agree to be sanctioned according to the APSOPCA Scale of Sanctions.  |                                   |
| <b>I agrees to comply with the requirements for certification and to supply any information needed for evaluation of products to be certified,</b>   |                                   |
| If major changes in the wild collection activities occur, I will inform APSOPCA immediately. I agree not to release any products resulting from these changes until the certification body has notified me accordingly.  |                                   |
| I agree to keep a record of complaints about my organic activities, take appropriate action with respect to such complaints and document the action taken.   |                                   |
| Place :  |                                   |
| Date:  | Name & Signature of the operator: |

**Annexure 1: Details of Raw Wild collection**

| Sl. No. | Name of the raw Product | Collect ion site | Locati on | Are a (Ha) | No. of Collecto rs | Season of collecti on | Estimat ed yield (Ton) | Quantity collected (Ton) |
|---------|-------------------------|------------------|-----------|------------|--------------------|-----------------------|------------------------|--------------------------|
| 1       |                         |                  |           |            |                    |                       |                        |                          |
| 2       |                         |                  |           |            |                    |                       |                        |                          |
| 3       |                         |                  |           |            |                    |                       |                        |                          |
| 4       |                         |                  |           |            |                    |                       |                        |                          |
| 5       |                         |                  |           |            |                    |                       |                        |                          |

**Annexure 2: Details of Wild collected products (Processing)**

| Sl. No.                    | Product Name | Type of processing | Name of processing unit | Processing aids | Quantity processed (Ton) | Attach recipe | Buyer |
|----------------------------|--------------|--------------------|-------------------------|-----------------|--------------------------|---------------|-------|
| <b>On site processing</b>  |              |                    |                         |                 |                          |               |       |
| 1.                         |              |                    |                         |                 |                          |               |       |
| 2.                         |              |                    |                         |                 |                          |               |       |
| 3.                         |              |                    |                         |                 |                          |               |       |
| <b>Off site processing</b> |              |                    |                         |                 |                          |               |       |
| 1.                         |              |                    |                         |                 |                          |               |       |
| 2.                         |              |                    |                         |                 |                          |               |       |
| 3                          |              |                    |                         |                 |                          |               |       |
| 4                          |              |                    |                         |                 |                          |               |       |

**THIRD PARTY DECLARATION – WILD COLLECTION**

I hereby state that the information given below are authentic and true to best of my knowledge:

1. The maps show the correct acreage along with the habitat in the respective area.
2. The official permission letter from the forest department presented by the operator to the certification agency is according to rule and it is correct.
3. The measures mentioned by the operator to ensure sustainability at the wild collection site are true in my knowledge. I guarantee that these measures ensure sustainability at the wild collection site.
4. I am not associated with Mr. ...., who have applied for certification of wild collection to APSOPCA either as permission giving authority or technical advisory or partner or by any other terms.

**Signature:**

**Date:**

**SEAL**

**Name and Designation:**